

YOUTH CORPS COMMUNITY PARTNERSHIP (YCCP) GRANT

Youth Corps Singapore, a division under the National Youth Council (NYC), is seeking to partner with Community Organisations with an interest in youth development to design, scope and implement service-learning projects in the community as part of the Youth Corps Leaders Programme and/or to promote youth volunteerism in general. This partnership is also aimed at developing, implementing, and evaluating content for volunteering programmes. The identified community needs for the partnership should be suitable for youths and in areas that the Community Organisation is seeking to address or under current programme pipeline. Youth Corps would recruit the youth volunteers to work with the Community Partner to address these needs. Funding support would be provided to develop these youths and address the community needs.

1. INTRODUCTION

1.1 Youth Corps was launched in 2014 to champion youth volunteerism in Singapore and nurture active youth citizenry by empowering youths who are keen to contribute to the community.

1.2 Youth Corps provides breadth and depth of volunteering opportunities for youths through various programmes, such as the Youth Corps Leaders Programme, community service events and regular programmes. The programmes are grounded in service-learning to provide youths an immersive and transformative learning experience through meaningful community service.

2. SCOPE OF PARTNERSHIP

2.1 The grant scheme is to cover the following scope:

- a. Youth Leadership Development. This involves partnering with Youth Corps to develop youth leaders under the Youth Corps Leaders Programme. Interested community organisation is to scope the projects appropriate for the youth leaders (mostly post-secondary students) to undertake and mentor the youth leaders.
- b. Promoting Youth Volunteerism. The partnership includes curating and delivering regular programmes or community service events (CSE) to promote volunteerism among youths.
- c. Content Development for Volunteering Programmes. This partnership is aimed at developing, implementing, and evaluating content for volunteering or Youth Corps Leadership Programmes. It includes training youth volunteers to apply the content and evaluating the effectiveness of the programme and the content.

An organisation can submit a proposal for one or all of the above. The relevant evaluation criteria will be used to evaluate the proposal submitted by the organisation.

2.2 Youth Corps local service-learning projects should focus on these areas:

Social Inclusion	Sustainability
<u>Children & Family</u> (e.g. Developing literacy programmes for children from less privileged families, creating family bonding activities for families of the incarcerated to promote cohesion)	<u>Environment</u> (e.g. Reducing carbon footprint among the community or companies or raising awareness of environmental issues, among others)
<u>Seniors</u> (e.g. Encouraging exercise and inculcating healthy eating habits for seniors living in rental flats to promote healthy lifestyle and social cohesion, conducting digital literacy programmes to promote social cohesion and interaction among seniors)	<u>Social</u> (e.g. Developing a programme to promote social cohesion among the youths from different socio-economic background, developing heritage trails to engage the community)
<u>Special Needs</u> (e.g. Improving the quality of life for the special needs community)	
<u>Youth</u> (e.g. Developing suitable programmes to engage and empower youth-at-risk or support youth with mental well-being challenges)	

3. ELIGIBILITY CRITERIA

To be eligible for this partnership, the applicants must:

- Be registered in Singapore with Accounting and Corporate Regulatory Authority or Registra of Societies status.
- Be an Institution of a Public Character (IPC) or have Charity Status or is a Social Enterprise registered with NCSS or raISE.
- Be assessed to be financially sound, e.g. healthy income and expenditure statements, total liabilities are not significant, healthy cash available balance, etc.
- Have adequate resources to implement the services engaged.

- e. Experience in youth engagement and development would be advantageous.

4. CRITERIA FOR EVALUATION

4.1 Youth Leadership Development and Promoting Youth Volunteerism

a. Quality of Proposal

- Merits of proposal - Strong alignment with NYC on the scope of partnership and shared outcome, as well as inclusion of other value add services. E.g. Clear community needs, facilitate interaction between the volunteers and the clients
- Proposal facilitates positive volunteering experience – align to Youth Corps 4 senses for positive volunteering experience or Service-Learning Framework
- Project feasibility
- Admin system and processes to support the project
- Outcomes (for Community Service Events and Regular Programmes only)

b. Staff Experience and Capabilities

- Youth leadership development and/or engagement
- Managing youth volunteers
- Community service project implementation and knowledge of the sector/beneficiaries

c. Organisational track record

- Strong organisational capabilities (e.g. good financial management/project management/volunteer management system/credibility)
- Experience in working with youth volunteers in community service initiatives

d. Cost reasonableness

- The proposed costs must be deemed to be reasonable, as benchmarked against other existing programme costs and taking into consideration the salary benchmarks by NCSS

4.2 Content Development for Volunteering Programmes

a. Quality of Proposal

- Merits of proposal - Strong alignment with NYC on the scope of partnership and shared outcome,
- Proposal facilitates positive volunteering experience – align to Youth Corps 4 senses for positive volunteering experience or Service-Learning Framework
- Project feasibility
- Outcomes

b. Staff Experience and Capabilities

- Subject matter area expertise
 - Content development for youths
- c. Organisational track record
- Strong organisational capabilities (e.g good financial management/project management/volunteer management system/credibility)
 - Experience in working with youths
- d. Cost reasonableness
- The proposed costs must be deemed to be reasonable, as benchmarked against other existing programme costs and taking into consideration the salary benchmarks by NCSS

5. SCOPE OF FUNDING

a. The funding will be done via grant for up to 80% of the cost. It will cover the project cost. This includes project-related cost such as venue, transportation for clients, food, logistics and administrative support logistics, manpower etc and is not limited to audit fees, manpower, transport, project-related training for volunteers.

b. For extensive partnership that covers beyond a single category of programme and warrant the equivalent of at least a dedicated headcount, the grant can also cover overheads. Examples of overheads are office rental, utilities, finance and administration. The budgeted amount is to be apportioned based on man hours committed to the Project(s).

c. For strategic partners beyond a single category of programme and with partnership duration of two or more years, the grant can also cover Capability Development Cost. This seeks to build up the partners' capabilities to better deliver the deliverables for the partnership.

Depending on the scope of the partnership, the funding may not cover all three categories of cost. For example, if the partnership is for Youth Corps Leaders Programme only, it will only cover the project cost.

5. REQUIREMENTS FOR PROPOSAL SUBMISSION

- 5.1 For Leadership Programme, please contact Aubrey Lee, Senior Manager (Programme Architects) at Aubrey_lee@nyc.gov.sg.
- 5.2 For programmes to promote general youth volunteerism and any other enquiries, please contact Diana Ng, Assistant Director (Community Collaborators) at Diana_ng@nyc.gov.sg.

FREQUENTLY ASKED QUESTIONS

Q1: Can I apply for an existing community service programme?

A1: Yes. An existing community service programme/project would need to have strong alignment with the Youth Corps Community Partnership initiative.

Q2: My organisation is already receiving funding from National Youth Council (NYC). Can I still submit a fresh application?

A2: Organisations and individuals that/who are currently receiving funding from NYC may still submit their application, subject to NYC's consideration to fund, as long as the project submitted is not already receiving funding from NYC.

Q3: Can I submit more than one project under my organisation?

A3: Yes, each organisation may submit more than one project. However, the various project proposals should be consolidated and submitted in one submission.

Q4: Is there any funding cap per organisation?

A4: Successful applicants can receive funding, typically up to 80% of the approved **total** allowable costs. Most of the funding for the organisation will be capped at \$50,000 per organisation, per year. Higher funding is possible for strategic partnership with strong alignment to Youth Corps' priority areas.

Q5: Is there any restriction on seeking funding sources from other government agencies?

A5: Each project should not be receiving a total government grant exceeding 80% of total project costs.

Q6: When can I apply for YCCP Grant?

A6: Application is open throughout the year and must be submitted at least 3 months before the start of your project. Partnership for Youth Corps Leaders Programme will only start in Dec as the public run takes place once a year in Dec. YCS may contact the applicant for a preliminary discussion or to discuss more details of the project. Where applicable, YCS will invite applicant to pitch their proposal to a panel for their evaluation. Invitation to pitch your proposal does not constitute a guarantee of grant approval.